GOHWP Meeting, January 14th
(14/01/14 - 2:00 PM EST / 7:00 PM GMT / 9:00 PM SAST / 15/01/14 - 8:00 AM NZDT)

- **Call to Order**

  The chair called the meeting to order at 2 pm EST / 7 pm GMT / 9 pm SAST / 8 am NZDT

- **Approval of Previous Minutes (10 December 2013)**

  Minutes were approved without any changes.

- **Portfolio Updates**

  Ashley:

  - We are now added to the my.SIOP Groups page
  - Possible online platforms for our meetings (see New Business below)
  - Plans to investigate whether it would be valuable to have a GOHWP Twitter account

  Ines:

  - Discussed her goals and plans moving forward, some of which overlap with Stu's and Kristen's portfolios (she is preparing to be on leave from April-October of this year)

  Kristen:

  - Plans to follow up with Deborah Rupp re: HWP-related course content, which has stalled somewhat
  - Frontiers: GOHWP can put a topic out and "edit" a series of online contributions from others in the field (this may be a journal but seems to be very costly); Stu mentioned that we might take advantage of the Journal of Pacific Rim Psychology, which is growing and has work psychology as a specified focus.

  Doug:

  - Previous meeting minutes are now up on the website
  - Gohwp.org e-mail accounts need to be fixed to match current structure – he will work with Ashley with this
  - We need to start looking into establishing an annual membership fee

Stu:

- Suggests looking into using the Delphi process to move forward in understanding what humanitarian psychology work is going on out there and getting the word out
- Ishbel asked what we might establish to respond to events (e.g., natural disasters) for which we might be able to apply our expertise. Stu is going to look into this with an IT colleague

- **New Business**

   a. Joining IUPsyS

   - Stu expressed some skepticism that joining IUPsyS (or other, similar psychological associations) will reap many benefits in terms of advocacy. The board agreed that we should be strategic in how we invest our limited time.

   b. Communicating information about upcoming conferences

   - In terms of upcoming relevant conferences, we decided that everyone will keep an eye out and get the word out to our membership, but Ines will in particular keep an eye on these (and perhaps ensures that they end up in the newsletter that Tara is working on). Stu also suggested that we let relevant organizations (specifically, the communications chair) know to include us when they are sending information out about their future meetings.

   c. Online platform for meetings (and covering costs)

   - We discussed WebEx, Skype, and GoToMeeting, and the group suggested other options that might work (e.g., Microsoft Link, Google Hangout, Vsee)
   - Ishbel mentioned that we need to keep in mind that we need something that will support the larger full meeting with our membership.

   d. Finalising portfolio goals – feedback to Kristen and any questions/clarifications from those not at last meeting (Ishbel)

   - Value Creation Portfolio: In general, the portfolio is impressive and probably too ambitious, so the plan is to prioritize what is most important for the coming year and see where there might be items that fit more with other portfolios (e.g., Alex, Stu, Ines).
   - We will take the portfolio discussion offline and have individual board members work with each other on the items that overlap across portfolios.

- Membership & Web Manager Portfolio: Doug will send an e-mail requesting someone to be a backup person in terms of managing the website in case he is not available.
- Ashley will take the lead on managing the Google Drive for our shared files, which is where we will continue to place these files for the time being.

- **Other Business**

  - If you don't have access to Google Drive, let Ishbel/Alex/Ashley know so they can help you out with that.
  - Alex will post monthly to the Facebook page regarding student issues, and asked that someone else post monthly on Facebook regarding other, non-student-specific matters to increase activity on that page.
  - IAAP has a taskforce on HWP. Lori Foster-Thompson is heading this up until the end of 2014, and asked whether we have ideas for a project that the taskforce could take up. Doug suggested the creation of a video explaining humanitarian work psychology to upload to YouTube and the website. Ishbel will send out an e-mail asking for other ideas and will forward those on to Lori.
  - Ishbel will send out a Doodle poll for the February executive board meeting.

- **Adjournment**

  The meeting was adjourned at 3:45 pm EST/ 8:45 pm GMT / 10:45 pm SAST / 9:45 am NZDT